



IIDA NEW ENGLAND

LEADERSHIP EXPLORATION & DEVELOPMENT

2023 PROGRAM APPLICATION

DEADLINE

5:00 p.m. EST,
Friday, March 10,
2023

SUBMISSIONS

please return your
completed application
to Jessica Schaumburg
at
jschaumburg@jaffemana
gement.com

Developed in 2019, the Leadership Exploration & Development (LEAD) program squarely focused on our chapter's mission to increase the value of our members by supporting continued advancement and development throughout their careers. While our incredibly successful Emerging Leaders Network (ELN) supports early-career professionals, the LEAD offers a "next step" as those individuals move into subsequent stages of their careers, including leadership positions at their companies.

We have designed LEAD to do two things:

1. Provide programs of value for mid-career and senior-level participants
2. Leverage the demonstrated success of our signature leadership development program, the ELN, as a model for an expanded leadership development program to positively impacts more members as they advance to positions of project, company and chapter leadership.

Potential LEAD participants typically have at least 10 years and a maximum of 15 years of experience in the design industry, have direct reports, and/or have had significant experience leading project teams that they can reflect upon during the program.

Based on participant feedback, the 2023 program will consolidated from 10 to 6 months, with 5 in-person sessions in Boston and 5 virtual sessions running from mid-April through September. The first virtual session will be held on **Wednesday, April 12, 2023**.

Please fill out the application below, have it signed by your supervisor and return to jschaumburg@jaffemanagement.com no later than **5:00 p.m. EST, Friday, March 10, 2023**.

Please note: Supervisors should not fill out this application on behalf of their employee. This application must be filled out by the participant.

First Name

Last Name

Company

Size of Company

Email Address

Cell Phone Number



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Mailing Address

Years of Experience in the Interior Design/Architecture Industry

Identify years of experience in each market sector:

- | | | | |
|--------------------------------------|-------|---|-------|
| <input type="checkbox"/> Workplace | _____ | <input type="checkbox"/> Residential Multi Family | _____ |
| <input type="checkbox"/> Residential | _____ | <input type="checkbox"/> Senior Living | _____ |
| <input type="checkbox"/> Higher Ed | _____ | <input type="checkbox"/> Building Repositioning/Amenities | _____ |
| <input type="checkbox"/> K-12 | _____ | <input type="checkbox"/> Community & Culture | _____ |
| <input type="checkbox"/> Healthcare | _____ | <input type="checkbox"/> Other: _____ | _____ |

Do you have direct reports?

- Yes
- No

If no, do you currently lead a project team?

- Yes
- No

Do you have any professional licenses or certification? If so, please list them. **Being NCIDQ certified is a plus but not a requirement*

Are you a member of any other professional associations? If so, please list them.

Are you currently or have you been an IIDA member? Please check accordingly. **Priority to this program is given to members but do not let that deter you from applying as we have always had a mix of members and non-members.*

- | | |
|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Member | <input type="checkbox"/> Past Member |
| <input type="checkbox"/> Non-Member | When did your membership lapse? |
| | _____ |

If you are a current member, please list any IIDA NE Committees you serve on (only members may serve on committees)



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Describe your leadership style in three words

What do you think is the most important trait or characteristic that makes a good leader? Please explain.

What are some activities or experiences that you have been involved in that demonstrate leadership skills?

The LEAD program features many self-reflection tools. However, we have found the most valuable aspect are situational conversations where participants could see other ways of handling similar challenges. What are some challenges you have had with project and company leadership? Your answer will assist in tailoring program content.

What do you hope to get out of the LEAD program?



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APPLICANT AGREEMENT

I agree if selected for the 2023 LEAD program, I will be expected to participate in monthly meetings held on the following dates (all Wednesdays) from 5:30 – 7:30pm. The dates with an asterisk will be in-person sessions in Boston:

April 12

April 19

May 24

June 21*

July 12*

July 26

August 9*

August 23*

September 13

September 27*

I agree to communicate to company leaders on my LEAD meeting times to help ensure my workload and deadlines are managed in order to attend these meetings. After my participation in the 2023 program if not already involved on an IIDA NE committee in a volunteer role, I will join one and actively participate to help build my leadership skills.

APPLICANT SIGNATURE _____ DATE _____

APPLICANT NAME (PRINT) _____

If you are currently furloughed or unemployed, please let us know your employment status below and you do not need to submit this application with a supervisor signature.

SUPERVISOR AGREEMENT

If the individual above is selected for the 2023 LEAD program, they will be expected to attend monthly meetings as noted above. After the individual's participation in the 2023 program, my company agrees to reimburse/pay for their IIDA membership for 2024 so they can put their newly acquired leadership skills to work within the chapter.

SUPERVISOR SIGNATURE _____ DATE _____

SUPERVISOR NAME (PRINT) _____